

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

FINANCIAL REPORT WITH  
SUPPLEMENTARY INFORMATION

Year Ended March 31, 2006

## AUDITING PROCEDURES REPORT

Issue under P.A. 2 of 1968, as amended. Filing is mandatory.

<b>Local Government Type</b> <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		<b>Local Government Name</b> Township of Ferris	<b>County</b> Montcalm
<b>Audit Date</b> March 31, 2006	<b>Opinion Date</b> August 10, 2006	<b>Date Accountant Report Submitted to State:</b> August 10, 2006	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- |   |  |
|---|--|
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.  |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).   |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).   |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.  |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).  |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit.   |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year). |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).  |
| <input type="checkbox"/> yes <input checked="" type="checkbox"/> no | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).   |

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

<b>Certified Public Accountant (Firm Name)</b> Campbell, Kusterer & Co., P.C.			
<b>Street Address</b> 512 N. Lincoln, Suite 100, P.O. Box 686	<b>City</b> Bay City	<b>State</b> MI	<b>Zip</b> 48707
<b>Accountant Signature</b> <i>Campbell, Kusterer &amp; Co., P.C.</i>			

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

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# **CAMPBELL, KUSTERER & CO., P.C.**

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT

August 10, 2006

To the Township Board  
Township of Ferris  
Montcalm County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Ferris, Montcalm County, Michigan as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Ferris's management. Our responsibility is to express opinions on these financial statements based on our audit.

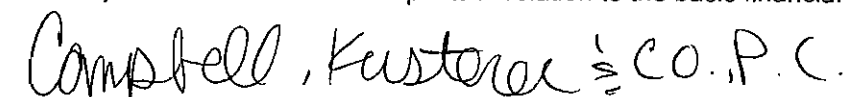
We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Ferris, Montcalm County, Michigan as of March 31, 2006, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Township has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, as of April 1, 2005.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



CAMPBELL, KUSTERER & CO., P.C.  
Certified Public Accountants

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the year ended March 31, 2006

The Management's Discussion and Analysis report of the Township of Ferris covers the Township's financial performance during the year ended March 31, 2006.

FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at March 31, 2006, totaled \$231,080.50 for governmental activities. Overall total capital assets increased due to the purchase of a lawn mower.

Overall revenues were \$159,499.72 from governmental activities. Governmental activities had a \$8,989.58 increase in net assets.

We did not incur any debt.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

ENTITY-WIDE FINANCIAL STATEMENTS

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. This includes the General Fund.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the year ended March 31, 2006

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Our cash position in the governmental activities remains strong.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for all of the Township's governmental services. The most significant are highways and streets which incurred expenses of \$62,730.28 and Fire Protection which incurred expenses of \$20,000.00.

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$4,000.00 in capital assets.

The Township has no long-term debt.

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing should remain stable and it represents a significant portion of our income.

CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township Treasurer, Lynda Stratton at (989)268-5782 or Township Clerk, Tammy Mortenson at (989)268-5738.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

GOVERNMENT-WIDE STATEMENT OF NET ASSETS  
March 31, 2006

	<u>Governmental Activities</u>
ASSETS:	
CURRENT ASSETS:	
Cash in bank	211 986 90
Taxes receivable	<u>6 461 56</u>
Total Current Assets	<u>218 448 46</u>
NON-CURRENT ASSETS:	
Capital Assets	22 602 17
Less: Accumulated Depreciation	<u>(9 250 13)</u>
Total Non-current Assets	<u>13 352 04</u>
TOTAL ASSETS	<u>231 800 50</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES	
Accounts payable	<u>720 00</u>
Total Current Liabilities	<u>720 00</u>
NON-CURRENT LIABILITIES	<u>-</u>
Total Non-current Liabilities	<u>-</u>
Total Liabilities	<u>720 00</u>
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	13 352 04
Unrestricted	<u>217 728 46</u>
Total Net Assets	<u>231 080 50</u>
TOTAL LIABILITIES AND NET ASSETS	<u>231 800 50</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES  
Year ended March 31, 2006

	<u>Expenses</u>	<u>Program Revenue</u>	<u>Governmental Activities Net (Expense) Revenue and Changes in Net Assets</u>
<b>FUNCTIONS/PROGRAMS</b>			
Governmental Activities:			
Legislative	8 760 28	-	(8 760 28)
General government	51 673 50	8 438 48	(43 235 02)
Public safety	20 000 00	-	(20 000 00)
Public works	66 783 57	-	(66 783 57)
Other	3 292 79	-	(3 292 79)
	<u>150 510 14</u>	<u>8 438 48</u>	<u>(142 071 66)</u>
Total Governmental Activities			
General Revenues:			
Property taxes			47 314 72
State revenue sharing			96 859 00
Interest			275 56
Miscellaneous			<u>6 611 96</u>
Total General Revenues			<u>151 061 24</u>
Change in net assets			8 989 58
Net assets, beginning of year			<u>222 090 92</u>
Net Assets, End of Year			<u><u>231 080 50</u></u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

BALANCE SHEET – GOVERNMENTAL FUNDS  
March 31, 2006

	<u>Total (General)</u>
<u>Assets</u>	
Cash in bank	211 700 75
Taxes receivable	6 461 56
Due from other funds	<u>286 15</u>
Total Assets	<u>218 448 46</u>
<u>Liabilities and Fund Equity</u>	
Liabilities:	
Accounts payable	<u>720 00</u>
Total liabilities	<u>720 00</u>
Fund equity:	
Fund balances:	
Unreserved:	
Undesignated	<u>217 728 46</u>
Total fund equity	<u>217 728 46</u>
Total Liabilities and Fund Equity	<u>218 448 46</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET ASSETS  
March 31, 2006

TOTAL FUND BALANCES – GOVERNMENTAL FUNDS	217 728 46
Amounts reported for governmental activities in the statement of net assets are different because –	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:	
Capital assets at cost	22 602 17
Accumulated depreciation	<u>(9 250 13)</u>
TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES	<u>231 080 50</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –  
GOVERNMENTAL FUNDS  
Year ended March 31, 2006

	<u>Total (General)</u>
Revenues:	
Property taxes	47 314 72
State revenue sharing	96 859 00
Charges for services-cemetery	1 100 00
Charges for services- PTAF	7 338 48
Interest	275 56
Miscellaneous	<u>6 611 96</u>
Total revenues	<u>159 499 72</u>
Expenditures:	
Legislative:	
Township Board	8 760 28
General government:	
Supervisor	7 390 00
Elections	54 04
Assessor	9 000 00
Clerk	6 495 29
Board of Review	769 20
Treasurer	10 099 81
Building and grounds	3 727 10
Cemetery	13 021 39
Public safety:	
Fire protection	20 000 00
Public works:	
Highways and streets	62 730 28
Drains	3 253 29
Other:	
Payroll taxes	3 292 79
Capital outlay	<u>4 000 00</u>
Total expenditures	<u>152 593 47</u>
Excess of revenues over expenditures	6 906 25
Fund balances, April 1	<u>210 822 21</u>
Fund Balances, March 31	<u><u>217 728 46</u></u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
Year ended March 31, 2006

NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS 6 906 25

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities,  
these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense	(1 916 67)
Capital Outlay	<u>4 000 00</u>

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES 8 989 58

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

**Note 1 – Summary of Significant Accounting Policies**

The accounting policies of the Township of Ferris, Montcalm County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Ferris. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Governmental Funds

General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2005 tax roll millage rate was 1.8849 mills, and the taxable value was \$24,548,039.00.

Encumbrances

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$1,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings, additions and improvements	30-100 years
Equipment	5-10 years

Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

Post-employment Benefits

The Township provides no post-employment benefits to past employees.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Accounting Change

Effective April 1, 2005, the Township implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34). Changes to the Township's financial statements as a result of GASB No. 34 are as follows:

A Management's Discussion and Analysis (MD&A) section providing analysis of the Township's overall financial position and results of operations has been included.

Government-wide financial statements (Statement of Net Assets and Statement of Activities) prepared using the full accrual accounting for all the Township's activities have been provided.

Capital assets in the governmental activities column of the Statement of Net Assets include net assets totaling \$13,352.04.

Note 2 – Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
2. The proposed budgets include expenditures as well as the methods of financing them.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 2 – Budgets and Budgetary Accounting (continued)

3. Public hearings are held to obtain taxpayer comments.
4. The budgets are adopted at the activity level by a majority vote of the Township Board.
5. The budgets are adopted on the modified accrual basis of accounting.
6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
7. The adopted budgets are used as a management control device during the year for all budgetary funds.
8. Budget appropriations lapse at the end of each fiscal year.
9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated one bank for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	<u>Carrying Amounts</u>
Total Deposits	<u>211,986.90</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

NOTES TO FINANCIAL STATEMENTS  
March 31, 2006

Note 3 – Deposits and Investments (continued)

	<u>Bank Balances</u>
Insured (FDIC)	186 812 17
Uninsured and Uncollateralized	<u>25 174 73</u>
Total Deposits	<u>211 986 90</u>

The Township did not have any investments as of March 31, 2006.

Note 4 – Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

	<u>Balance 4/1/05</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 3/31/06</u>
<u>Governmental Activities:</u>				
Equipment	-	5 000 00	-	5 000 00
Total	-	5 000 00	-	5 000 00
Accumulated Depreciation	-	(1 666 66)	-	(1 666 66)
Net Capital Assets	<u>-</u>	<u>3 333 34</u>	<u>-</u>	<u>3 333 34</u>

Note 5 – Pension Plan

The Township does not have a pension plan.

Note 6 – Deferred Compensation Plan

The Township does not have a deferred compensation plan.

Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Note 8 – Building Permits

The Township of Ferris does not issue building permits. Building permits are issued by the County of Montcalm.

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 9 – Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Fund</u>	<u>Interfund Payable</u>
General	<u>286 15</u>	Current Tax Collection	<u>286 15</u>
Total	<u>286 15</u>	Total	<u>286 15</u>

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND

Year ended March 31, 2006

	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Revenues:				
Property taxes	43 000 00	43 000 00	47 314 72	4 314 72
State shared revenue	95 000 00	95 000 00	96 859 00	1 859 00
Charges for services:				
Cemetery	1 000 00	1 000 00	1 100 00	100 00
Tax collection fees	6 000 00	6 000 00	7 338 48	1 338 48
Interest	500 00	500 00	275 56	(224 44)
Miscellaneous	200 00	200 00	6 611 96	6 411 96
Total revenues	<u>145 700 00</u>	<u>145 700 00</u>	<u>159 499 72</u>	<u>13 799 72</u>
Expenditures:				
Legislative:				
Township Board	11 750 00	11 750 00	8 760 28	(2 989 72)
General government:				
Supervisor	7 700 00	7 700 00	7 390 00	(310 00)
Elections	1 550 00	1 550 00	54 04	(1 495 96)
Assessor	9 000 00	9 000 00	9 000 00	-
Clerk	7 000 00	7 000 00	6 495 29	(504 71)
Board of Review	1 450 00	1 450 00	769 20	(680 80)
Treasurer	9 100 00	10 700 00	10 099 81	(600 19)
Building and grounds	4 250 00	4 250 00	3 727 10	(522 90)
Cemetery	13 900 00	13 900 00	13 021 39	(878 61)
Public safety:				
Fire protection	22 500 00	22 500 00	20 000 00	(2 500 00)
Public works:				
Highways and streets	54 000 00	65 000 00	62 730 28	(2 269 72)
Drains	4 000 00	4 000 00	3 253 29	(746 71)
Other:				
Payroll taxes	7 500 00	7 500 00	3 292 79	(4 207 21)
Capital outlay	<u>10 700 00</u>	<u>10 700 00</u>	<u>4 000 00</u>	<u>(6 700 00)</u>
Total expenditures	<u>164 400 00</u>	<u>177 000 00</u>	<u>152 593 47</u>	<u>(24 406 53)</u>
Excess of revenues over expenditures	(18 700 00)	(31 300 00)	6 906 25	38 206 25
Fund balance, April 1	<u>18 700 00</u>	<u>31 300 00</u>	<u>210 822 21</u>	<u>179 522 21</u>
Fund Balance, March 31	<u>-</u>	<u>-</u>	<u>217 728 46</u>	<u>217 728 46</u>

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT  
Year Ended March 31, 2006

Township Board:	
Wages	3 500 00
Equalization	2 281 40
Dues	760 68
Printing and publishing	444 25
Legal	409 14
Miscellaneous	<u>1 364 81</u>
	<u>8 455 30</u>
Supervisor:	
Salary	7 000 00
Supplies	<u>390 00</u>
	<u>7 390 00</u>
Elections:	
Supplies	43 20
Miscellaneous	<u>10 84</u>
	<u>54 04</u>
Assessor:	
Wages	<u>9 000 00</u>
Clerk:	
Salary	6 000 00
Supplies	344 69
Miscellaneous	<u>150 60</u>
	<u>6 495 29</u>
Board of Review:	
Wages	720 00
Printing and publishing	<u>49 20</u>
	<u>769 20</u>
Treasurer:	
Salary	7 751 50
Supplies	1 896 51
Miscellaneous	<u>451 80</u>
	<u>10 099 81</u>
Building and grounds:	
Insurance	3 030 00
Utilities	547 10
Miscellaneous	<u>150 00</u>
	<u>3 727 10</u>
Cemetery:	
Wages	9 820 00
Supplies	1 500 00
Repairs and maintenance	1 000 00
Utilities	245 00
Miscellaneous	<u>456 39</u>
	<u>13 021 39</u>

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT  
Year Ended March 31, 2006

Fire protection:	
Contracted services	<u>20 000 00</u>
Highways and streets:	
Repairs and maintenance	<u>62 730 28</u>
Drains	<u>3 253 29</u>
Payroll taxes	<u>3 292 79</u>
Capital outlay	<u>4 000 00</u>
Total Expenditures	<u><u>152 593 47</u></u>

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

CURRENT TAX COLLECTION FUND  
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
Year ended March 31, 2006

	Balance 4/1/05	Additions	Deductions	Balance 3/31/06
<u>Assets</u>				
Cash in Bank	285 99	675 535 62	675 535 46	286 15
Total Assets	<u>285 99</u>	<u>675 535 62</u>	<u>675 535 46</u>	<u>286 15</u>
<u>Liabilities</u>				
Due to other funds	285 99	50 431 78	50 431 62	286 15
Due to other units	<u>-</u>	625 103 84	625 103 84	<u>-</u>
Total Liabilities	<u>285 99</u>	<u>675 535 62</u>	<u>675 535 46</u>	<u>286 15</u>

TOWNSHIP OF FERRIS  
Montcalm County, Michigan

CURRENT TAX COLLECTION FUND  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
Year ended March 31, 2006

Cash in bank – beginning of year	<u>285 99</u>
Cash receipts:	
Property tax	668 862 35
Property tax administration fee	<u>6 673 27</u>
Total cash receipts	<u>675 535 62</u>
Total beginning balance and cash receipts	<u>675 821 61</u>
Cash disbursements:	
Township General Fund	50 431 62
Montcalm County	273 550 64
Vestaburg Community Schools	147 544 14
Central Montcalm Public Schools	22 887 87
Alma Public Schools	2 510 04
Carson City – Crystal Area Schools	37 587 66
Montcalm Intermediate School District	80 047 32
Gratiot Intermediate School District	1 373 20
Montcalm Community College	59 113 27
Refunds	<u>489 70</u>
Total cash disbursements	<u>675 535 46</u>
Cash on Hand and in Bank – End of Year	<u><u>286 15</u></u>

# **CAMPBELL, KUSTERER & CO., P.C.**

CERTIFIED PUBLIC ACCOUNTANTS

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KENNETH P. KUSTERER, CPA

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## **AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS**

August 10, 2006

To the Township Board  
Township of Ferris  
Montcalm County, Michigan

We have audited the financial statements of the Township of Ferris for the year ended March 31, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

### **AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES**

We conducted our audit of the financial statements of the Township of Ferris in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board  
Township of Ferris  
Montcalm County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

### **SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies are described in Note 1 to the financial statements.

### **OTHER COMMUNICATIONS**

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

### **GASB 34 IMPLEMENTATION**

The Governmental Accounting Standards Board issued a new reporting model for governmental units which was required to be implemented for the fiscal year ended March 31, 2006. The implementation of this pronouncement for the Township of Ferris began with the year ended March 31, 2006. The daily operations and recording transactions did not change significantly, however, the Township is required to maintain additional records for the year end adjustments to the final presentation format.

### **COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY**

Our procedures disclosed the following conditions that we would like to bring to your attention:

#### **SEGREGATION OF DUTIES**

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2006.

To the Township Board  
Township of Ferris  
Montcalm County, Michigan

SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

*Campbell, Kusterer & Co., P.C.*

CAMPBELL, KUSTERER & CO., P.C.  
Certified Public Accountants